

**INTRODUCED BY:** John Bauer, County Manager. **DATE:** 07/24/06 **ITEM NO.** 3

**Resolution Authorizing Payments to COECO Office Systems for FY06-07 for  
County Office Copiers and Printer Services per Contract**

**SUBJECT:** Administrative

**ACTION REQUESTED:**

The Board of Commissioners is requested to authorize monthly payments to COECO for the provision of all county-wide copiers and some printers provided under contract with the County

**HISTORY/BACKGROUND:**

On November 7, 2005, the Board approved a contract with COECO for the term of December 31, 2005 to December 31, 2010. Under this contract, COECO provided all County Offices with new, state-of-the-art, Kyocera and Sharp copy/printing equipment. Under this arrangement, the County pays only for the copies that are actually made as follows:

Copiers	.04 cents
Printers	.023 cents
Color Copies	.085 cents
Refurbished	.0094 cents

**EVALUATION:**

Since the program began in January of 2006, the County has made copies and been billed under this contract as follows:

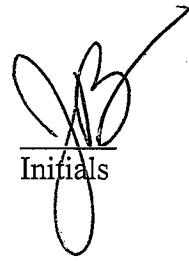
MONTH	COPY (.04 CENTS) Min. 175,000	PRINT (.023 CENTS) Min. 30,000	COLOR (.085)	REFURB (.0094)	BILLING TOTAL w/out tax
January	171,595	21,853	6,050	16,736	\$8,361.57
February	180,183	22,229	3,887	20,797	\$8,423.21
March	181,710	24,408	5,991	20,676	\$8,661.99
April	150,774	20,573	5,260	21,358	\$8,337.87
May	176,525	21,060	8,473	21,374	\$9,279.17

This is an **average** of 172,150 copies at a cost of \$8,600 per month.

Bills are e-mailed to the county with a Summary Billing and detailed departmental breakdowns which are forwarded to each department for their review. One check is cut each month for all copy services, thereby saving administrative time for each department as well as Finance. All departments contribute their proportionate share to a "non departmental" account where the bill is paid from each month. Staff recommends permitting this process to follow the current course.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval

  
Initials

**RESOLUTION: NOW, THEREFORE, BE IT RESOLVED,** by the Pender County Board of Commissioners that payment of the COECO cost per copy monthly billings be authorized for FY06-07 (660-404500). The County Manager is authorized to execute any and all documents necessary to implement this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

**YEA VOTES:**

HOLLAND \_\_\_ RIVENBARK \_\_\_ MEADOWS \_\_\_ MOORE \_\_\_ WILLIAMS \_\_\_

\_\_\_\_\_  
Stephen C. Holland, Chairman      07/24/06  
DATE

\_\_\_\_\_  
Attest      07/24/06  
DATE