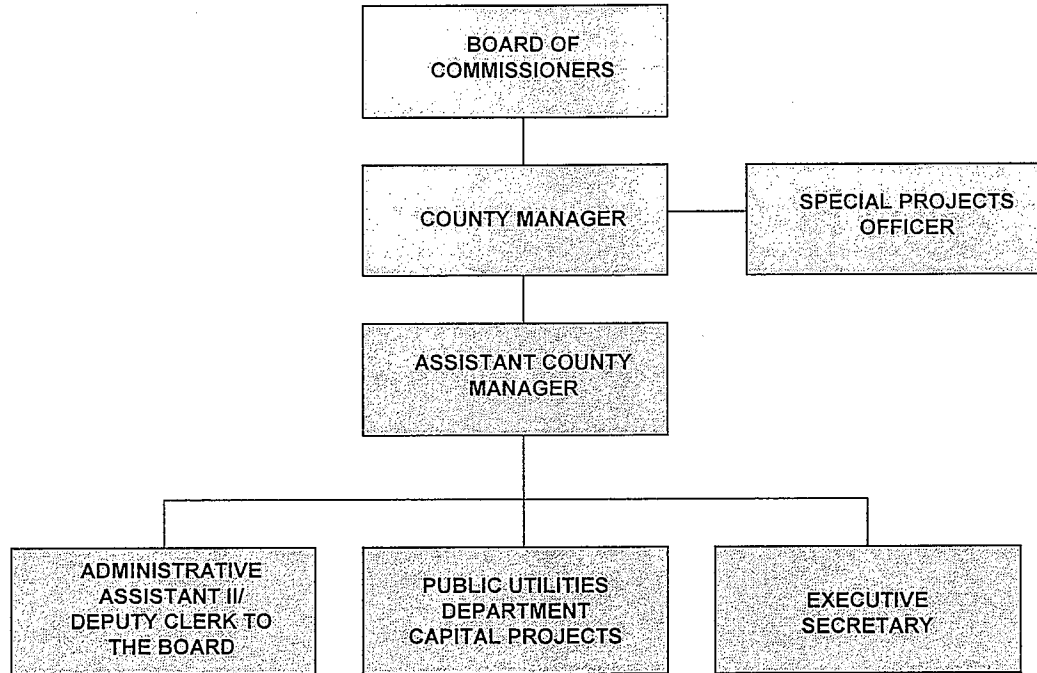


**COUNTY MANAGER**



| Authorized Positions |            |            |
|----------------------|------------|------------|
| FY2005-06            | FY 2006-07 | FY 2007-08 |
| 3.5                  | 2.5        | 3          |
| =                    | =          | =          |
| 3.5                  | 2.5        | 3          |

Major Changes: The Assistant County Manager is funded out of revenues generated in the Public Utilities Department (water, sewer, solid waste); the Administrative Assistant II/Deputy Clerk to the Board reports directly to the Assistant County Manager. Moved .5 from Board of Commissioners and added to .5 in this department to create Special Projects Officer for Manager, Human Resources and Finance.

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**COUNTY MANAGER (420)**

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**DESCRIPTION:** Responsible for overall leadership and administration of all County programs, policies and operations, the County Manager also assists the Board by providing recommendations and background materials on programs, trends, and issues of concern to the Board, departments and citizens. The County Manager also serves as the County's Budget Officer, Clerk to the Board, and Purchasing Agent.

**FY 06-07 HIGHLIGHTS:** The County Manager, hired in February 2006, achieved the following: 1) facilitated Board retreat in February; 2) prepared FY 07-08 budget and other financial documents; and 2) hired Planning Director and Human Resources Director.

**FY 07-08 GOALS:** The County Manager will: 1) manage the FY 07-08 budget and oversee the Capital Improvements Program; 2) organize and play an active role in all department initiatives and meetings with external agencies beneficial to improving communication and goal-setting county-wide; 3) assist with all economic development projects, including major county-wide improvements to public infrastructure (water, sewer, solid waste); 4) coordinate bids, awards, and purchases of major services and/or equipment; 5) complete a facilities space plan and relocate/realign departments at 805 Burgaw to improve accessibility to the public and customer service and to improve communication and department efficiency; 6) initiate and complete a Technology Use Study to establish long-range goals relating specifically to technological enhancements and improvements; 7) working with department managers, plan, initiate, and oversee improvements to specific county operations to improve customer service, efficiency and effectiveness; 8) working with the human resources director, implement a countywide performance evaluation system that ties annual salary increases to job performance; and 8) guide the development of department performance measures.

**Expenditures:**

|                       | Actual<br>FY05-06 | Approved<br>06-07 | Budget as<br>Amended<br>06-07* | Dept.<br>Request<br>07-08 | Manager<br>Recommends<br>07-08 | Board<br>Approved<br>07-08 |
|-----------------------|-------------------|-------------------|--------------------------------|---------------------------|--------------------------------|----------------------------|
| <b>Salaries</b>       | \$157,605         | \$165,290         | \$165,290                      | \$170,485                 | \$187,376                      |                            |
| <b>Benefits</b>       | 31,495            | 34,540            | 34,540                         | 38,865                    | 43,111                         |                            |
| <b>Operating</b>      | 24,674            | 35,770            | 35,770                         | 41,220                    | 40,820                         |                            |
| <b>Capital Outlay</b> | 0                 | 0                 | 0                              | 0                         | 0                              |                            |
| <b>Total</b>          | \$213,774         | \$235,600         | \$235,600                      | \$250,570                 | \$271,307                      |                            |

\* Revised as of 2/28/07

- Moved .5 position from Governing Body to add to existing .5 position for creation of Special Projects Officer position.