

# PLANNING AND COMMUNITY DEVELOPMENT

PLANNING • CODE ENFORCEMENT • BUILDING INSPECTIONS • CENTRAL PERMITTING



## PLANNED DEVELOPMENT APPLICATION

Date: \_\_\_\_\_ Application Fee: \_\_\_\_\_

### I. PROPERTY INFORMATION:

Parcel ID #(S): \_\_\_\_\_

Property Location: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Phase: \_\_\_\_\_

Review Type:             Master             Preliminary             Final

**II. A presubmittal meeting is required 60 days prior to submission. A complete submission must be in the Planning and Community Development Department office 45 days prior to the scheduled Planning Board public hearing date. All of the information listed below must be included for the submission to be considered complete:**

- Application Fee
- One addressed legal size (4½ x 9) envelope must be received for the for each of the adjacent property owners with first class postage or check payable to Pender County Planning for current postage fees
- 18 (11x17) map copies for the Planning Board
- 2 full size map copies
- CD containing maps and/or document files in .pdf format

*\*Please see Planned Development Requirements Checklist for further requirements.*

**III. SIGNATURE OF OWNER/APPLICANT:** \_\_\_\_\_

### Additional Information:

According to Section 17.1 of the Pender County Zoning Ordinance, the Planning Board may approve Planned Developments in accordance with the procedures and developments standards specified in this Section and the Pender County Subdivision Ordinance. Any applicant may appeal a denial from the Planning Board to the Board of County Commissioners. Such appeal must be filed in the Planning Office within thirty (30) days of the Planning Board's written decision. The Planning Board may waive any requirements of this section that it deems necessary.

### Recording of the Final Plat:

The subdivider shall file the approved final plat with the Register of Deeds of Pender County for recording within sixty (60) days after the date of approval. Otherwise, such approval shall be null and void.