PLANNING AND COMMUNITY DEVELOPMENT

PLANNING • CODE ENFORCEMENT • BUILDING INSPECTIONS • CENTRAL PERMITTING

SUBDIVISION APPLICATION

Date_____ **Application Fee_____**

I. PROPERTY INFORMATION:

Record #:_____ **Lot #:_____**

Parcel ID #: _____ **Zoning District:_____**

Property Location/Address: _____

Subdivision Name: _____ **Phase: _____**

Review Type (check one): [ ] Major [ ] Minor

II. A complete submission must be in the Planning and Community Development Department office 45 days prior to the scheduled Planning Board public hearing date. All of the information listed below must be included for the submission to be considered complete:

- □ Application Fee
- □ 18 (11x17) map copies for the Planning Board
- □ 2 full size map copies
- □ CD containing maps and/or document files in .pdf format

**Please refer to Preliminary Plat Checklist for further requirements.*

III. SIGNATURE OF OWNER/APPLICANT: _____

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